



St Matthew's School

Fawkner North

2022

Annual Report to the School Community



Registered School Number: 1612

Table of Contents

Contact Details2

Minimum Standards Attestation2

Governing Authority Report.....3

Vision and Mission.....4

School Overview.....5

Principal's Report7

Parish Priest's Report.....8

School Advisory Council Report.....9

Catholic Identity and Mission.....10

Learning and Teaching.....12

Student Wellbeing17

Child Safe Standards.....20

Leadership21

Community Engagement25

Contact Details

ADDRESS	95 William Street Fawkner North VIC 3060
PRINCIPAL	Bob Brown
TELEPHONE	03 9359 5423
EMAIL	principal@smfawknernth.catholic.edu.au
WEBSITE	www.smfawknernth.catholic.edu.au
E NUMBER	E1224

Minimum Standards Attestation

I, Bob Brown, attest that St Matthew's School is compliant with:

- All of the requirements for the minimum standards and other requirements for the registration of schools as specified in *the Education and Training Reform Act 2006 (Vic)* and the *Education and Training Reform Regulations 2017 (Vic)*, except where the school has been granted an exemption from any of these requirements by the VRQA
- Australian Government accountability requirements related to the 2022 school year under the *Australian Education Act 2013 (Cth)* and the *Australian Education Regulations 2013 (Cth)*
- The Child Safe Standards as prescribed in both Ministerial Orders in effect in 2022:
 - Ministerial Order No.870 - Child Safe Standards, Managing the Risk of Child Abuse in Schools, in Semester 1, 2022;
 - Ministerial Order No.1359 - Implementing the Child Safe Standards, Managing the Risk of Child Abuse in Schools and School Boarding Premises, in Semester 2, 2022.

31/03/2023

NOTE: The School's financial performance information has been provided to the Australian Charities and Not-for-profits Commission (ACNC) and will be available for the community to access from their website at www.acnc.gov.au

Governing Authority Report

In 2022, Melbourne Archdiocese Catholic Schools (MACS) delivered its inaugural strategic plan, *MACS 2030: Forming lives to enrich the world*.

At the heart of this bold and ambitious strategic plan is a common purpose - "Forming lives of faith, hope and love in the light of Jesus Christ" - that gives MACS and its network of schools a common direction.

This new purpose speaks to the role of our schools as a place for students and their families to encounter the living God who in Jesus Christ reveals his transforming love and truth.

The strategic plan also establishes a common vision, "Every student is inspired and enabled to flourish and enrich the world", and outlines the initiatives that will make our purpose and vision real across four pillars:

- Inspired by faith
- Flourishing learners
- Enabled leaders
- Enriched communities

These four pillars are foundational to the distinctive educational experiences we offer. Our common purpose and vision will guide and sustain the high-quality Catholic education our 16,000 dedicated staff continue to provide to the 113,000 young people in our care.

Alongside the strategic plan, School Advisory Councils are now in place to engage parents, communities and parishes in the life of the school and provide support to principals on school matters. Combined with a strong focus on Working Together in Mission with our Parish Priests, this will ensure that we unite around our common purpose.

Enrolments continue to increase in the growth areas of Melbourne's north and west where MACS opened two new primary schools. MACS was also excited to welcome a well-established combined level primary/secondary school in Malvern into our organisation.

We are very grateful for the support we have received from some 300 school communities throughout 2022. We look forward to further strengthening those partnerships as we work together to deliver an education that inspires young people to enrich the world.

Yours sincerely

Edward Simons

Acting Executive Director

Melbourne Archdiocese Catholic Schools Ltd

Vision and Mission

At St Matthew's Catholic Primary School,

We seek truth and hope through the teachings of Jesus Christ.

In partnership with our wider community,

We aspire to be deeply engaged learners and active global citizens

School Overview

St Matthew's Primary School is a culturally enriched school community where cultural differences are accepted and celebrated. St Matthew's has a long tradition of striving to meet the needs of all students within its care so that they can achieve to their full potential. We are proud of the quality of education, support and extensive facilities that St Matthew's provides to the families it serves.

We are a school that prides itself on providing a strong and broad curriculum in a caring and welcoming environment based on the values of Jesus as outlined in the Gospel stories.

St Matthew's is continually improving and maintaining its facilities to ensure a safe, nurturing, modern and effective learning environment. The school sits on a large site with ample space for learning (inside and outside), play and quiet areas. The school buildings are well maintained and all learning areas are bright, well-equipped and environmentally controlled (heated, cooled and purified). Further support is given to working parents by offering on site, Out of School Hours Program, run by Extend and overseen by the School Principal.

The St Matthew's classroom structure consists of 14 classes from Prep to Year 6 and our enrolment in 2022 was 272 students. 70% of our students have a language other than English, resulting in a strong appreciation for and acknowledgement of other cultures and backgrounds. We offer extensive programs for our refugee students and students newly arrived in Australia, ensuring their individual learning needs are met. Our staff structure is made up of 32 teaching staff and 20 non-teaching staff.

The school works predominantly on a straight grade philosophy with two class groups on all levels. Students at St Matthew's Primary School have equal access to external equipment to aid the use of sport and physical movement as well as being able to access the library, music room, art room, Italian room, drama room and ICT room on a weekly basis. These resources are further enhanced by the employment of specialist teachers who run comprehensive and engaging lessons in the areas of Italian, ICT, Music, Physical Education, Visual Arts and Oral Language.

St Matthew's has a team of highly professional and dedicated staff who are committed to the Catholic ethos and who recognise the importance of working as a team to meet the diverse needs of the students. Our approach to learning emphasises Literacy and Numeracy skills as the means of accessing knowledge, communicating information and ideas and solving problems.

Our Staff is committed to differentiating programs to ensure that all the needs of our students are being met, whether physical, emotional, social, educational or spiritual. There is also a very strong ICT focus right across the school with students in Prep to Year 6 accessing various digital technology tools. Our Year 3-6 students are involved in a 1:1 Chromebook program, whereby each student has access to a personal Chromebook used for researching, recording data, designing projects and many more lifelong skills. Students in years Prep to Two have more than ample access to Laptops, iPads and spare Chromebooks.

Professional Development has been undertaken by all staff to unpack the renewed Religious Education curriculum. Catholic Education Melbourne staff are regularly invited in to facilitate school based professional learning to deepen staff understanding of the new curriculum.

Our Parish Priest, Fr Florentino (Boy) Galdo is usually actively involved in the school and regularly invites the classes to attend weekly mass. The students attending were asked to be active participants during the mass.

The Religious Education Leader, the Parish Priest and Principal are all responsible for overseeing and supporting staff in planning and celebrating sacramental programs and liturgies. Sacraments and Church celebrations are continuously highlighted in our Religious Education lessons and planning, taking into consideration the Catholic Social Teachings. All sacraments are celebrated throughout the year.

Our Religious Education program is also highlighted throughout our Wellbeing approach to schooling. Our Students are exposed to the Social and Emotional teachings, positive behaviour management, anti-bullying policies, social skills and recognition of student's learning and behaviour through the continuation of the "YOU CAN DO IT" approach to Social and Emotional Wellbeing.

St Matthew's is a welcoming school where all parents are encouraged to be active participants in their child's education. Parents and caregivers are also encouraged to attend various events held at school, such as, year level masses, sacramental masses and family faith nights. Parental involvement is also paramount and is encouraged through other activities such as whole school Sports Day, Parents and Friends' events, annual whole school Christmas Carols, Parents and Friends Association and the School Advisory Council. The school utilises Seesaw to share students' work and to communicate with parents. Other communication is achieved through the newsletter (sent fortnightly), letters and alerts on our Skoolbag App and on the school website. These are all used as vehicles to keep our school community fully informed about current school events. As a school we celebrate student achievement and other celebrations through assemblies held each fortnight on a Friday afternoon.

Principal's Report

excellence in education and hold a firm view that all children have the potential to succeed and be lifelong learners if we provide the right environment, curriculum, support and opportunities.

Meeting the social and emotional needs of the children is also a high priority of the school. A number of practical, but very effective programs have been introduced or refined to allow the school to support our children and their families.

Mr Robert (Bob) Brown
School
Principal

Parish Priest's Report

Our Parish Priest Father Florentino (Boy) Galdo has chosen not to submit a summary.

School Advisory Council Report

St. Matthew's School Advisory Council officially began operation in its current form at the beginning of the 2022 school year. The Council comprises 8 members made up of the Parish Priest, Principal, Deputy Principal and 5 parent representatives. The Advisory Council meet twice a term throughout 2022.

Catholic Identity and Mission

Goals & Intended Outcomes

Goal:

To strengthen St. Matthew's as an authentic, relevant and meaningful (contextualised) Catholic school by bringing faith, life and culture into dialogue

Intended Outcomes:

- That the capacity of the staff to design and implement authentic, meaningful, relevant, rigorous Religious Education curriculum is enhanced.
- That leaders and teachers, in collaboration with the wider parish, work to nurture the ongoing religious learning of all.

Achievements

Provided opportunities for community involvement by sending Invitations in the school newsletter or on the school app inviting the St Matthew's community to attend various Religious events

We were able to celebrate the Sacraments. Through the sacramental program we were able to provide our students with further faith formation. This was also achieved through whole school celebrations of Stations of the Cross, Family week, The Assumption and St. Matthew's Feast Day.

Welcomed our new families at the Prep Welcome Mass and picnic, encouraging our community to come together to welcome them.

Continued to make strong and explicit connections to Social Justice and Catholic Social Teachings with the support of our whole school community for the St Vincent de Paul Winter Appeal.

Continued development of many resources for all grade levels, from Gospel stories, historical information and daily prayers both in visual and audible modes.

VALUE ADDED

Prep Welcome Mass for students and their families early in Term 2.

Opening School Mass, celebrations of our patron saint, St Matthew, The Assumption, Ash Wednesday, ANZAC & Remembrance Day

Sacraments of Reconciliation, First Holy Communion and Confirmation were all celebrated throughout the 2022 year.

Displaying of icons in the form of different nationality crosses, prints, paintings and statues through the school foyer and classrooms.

Continuing the tradition of the School Vice-Captains to lead each school assembly in prayer.

Updating of the Sacramental displays in the school office foyer and other sacramental displays to share with the community and families.

Online Prayer resources for Daily Prayer, resources created for lessons across the school.

We returned to whole school masses in the church, reengaging the students in the connection between school and parish.

Learning and Teaching

Goals & Intended Outcomes

Goal:

- To develop an authentic learning community

Intended Outcomes:

- That teacher capacity in data analysis is enhanced
- That teachers seeking feedback from their students on their learning will be prioritised
- That all planning will be data driven, student focused and based on high impact strategies
- That high expectations for all students will be evident throughout St. Matthew's

Achievements

CONTEMPORARY TEACHING PRACTICE

- Continual engagement with Horizons of Hope document to unpack the notion of teachers as design model, encouraging students voice and active engagement
- NCCD outline presented to staff to establish a shared understanding of processes and practices needed for effective implementation
- Further development of Google Classroom (3-6) and Seesaw (P-6) for student use in the classroom
- Thorough curriculum audits of all curriculum areas carried out at the end of each term to track curriculum covered
- Redevelopment of reporting guidelines in light of COVID impact on schools
- Continued allocation of time to allow teams to plan for the upcoming term, utilizing both CRTs and specialists staff.
- Implementation of a whole school focus on Civics and Citizenship in Term 1.

ENGLISH

- The whole school Literacy practice and vision were periodically reviewed through Facilitated Planning to enable the continued assessment and direction in pedagogical and managerial practices for all Literacy components
- The Literacy Assessment Schedule was reconsidered to provide an updated and streamlined effective use of relevant summative and formative assessments. The data was subsequently evaluated to drive the requirements in targeted and explicit teaching

with evidence-based learning. Pat R was incorporated in November and the Essential Assessment for Reading and Viewing and Writing for Years 1 to 6 was used Pre, Mid and Post throughout the year. From these results, children were able to utilise and drive their learning with personalised Learning Goals.

- Results from testing were examined to identify Students at Risk. Reading Recovery and Levelled Literacy Intervention programmes were applied to accelerate these students' learning.
- Teacher capacity: Focus was placed on Comprehension with common usage of terms from the Fountas and Pinnell Wheel Systems of Strategic Actions.
- Cued Articulation for the visual articulation of sounds was further developed by Learning Support Officers and Junior grade teachers
- A new document was created to scaffold from Prep to Year 6 Phonics and Word Knowledge at St Matthew's
- The Ready Set Prep programme for Family Engagement in Learning included an introduction to Phonics and Reading at St Matthew's
- Multicultural Education Aides are employed to assist in the classroom, Mercy Connect and Ardoch Foundation volunteers came weekly to be of support to our students.
- Regular EAL meetings were established with the classroom teachers to discuss these students and to monitor their progressions.
- A funded tutoring program was continued to target students particularly affected by lock-downs and remote learning in 2021

MATHEMATICS

- Mathematics leader continued to provide support through guided planning and mentoring teachers in data use.
- Mathematics extension groups run weekly for students requiring above grade level enrichment in grades P-6
- Essential Assessment embedded to provide curriculum-aligned online topic testing to guide planning through the targeting of content and student groups. All data from testing documented in planning documentation. All student mathematics achievement data collated into SPA platform to provide one point of reference
- Mangahigh, an online mathematics program, continued to be used in Grades 2-6 to help children consolidate what has been learnt in class in a fun and rewarding online environment
- Matific, an online mathematics program, continued to be used in Grades 3-6 to support remote learning by providing a virtual learning environment. In class Matific enables teacher modelling and explicit teaching as well as an opportunity for personal practice
- MACS Professional learning for Prep - Year 2 teachers throughout the year - Mathematics Sequences of Learning
- Purchase of mathematics equipment for junior play based activities

- Topic tests in Essential Assessment showed topic area growth
- Mid and end of year standardised testing with Pat-M showed within year growth
- Maths Buddies for Year 4 students with employees of the Ardoch Foundation.
- A funded tutoring program was continued to target students particularly affected by lock-downs and remote learning in 2021

STUDENT LEARNING OUTCOMES

NAPLAN results

The 2022 NAPLAN results showed that there were areas of relative strength in both Year 3 and Year 5. The Year 3s showed strength in Reading and Grammar and Punctuation. These areas also had significant improvement on the data from 2021. Year 5 data indicated strengths in Reading, Writing, Spelling and Grammar and Punctuation. Reading and Writing demonstrated an improvement on the 2021 data.

The data also highlighted areas that can be further developed for these cohorts of students. In Year 3, Writing, Spelling and Numeracy results, whilst not of significant concern, showed that there was room for improvement. In Year 5, Numeracy was the area that was identified as an opportunity to further improve, especially for the students at the higher end of the cohort.

Regular attendance of Grade level teachers with Learning and Teaching leader to further understand Progression Points and learning targets developed around Literacy and Mathematics

Continual engagement with Horizons of Hope document to unpack the notion of teachers as design model, encouraging students voice and active engagement

NCCD outline presented once again to staff to establish a shared understanding of processes and practices needed for effective implementation

Thorough curriculum audits of all curriculum areas carried out at the end of each term to track curriculum covered

Redevelopment of reporting guidelines in light of COVID impact on schools.

Continued allocation of time to allow teams to plan for the upcoming term, utilizing both CRTs and specialists staff.

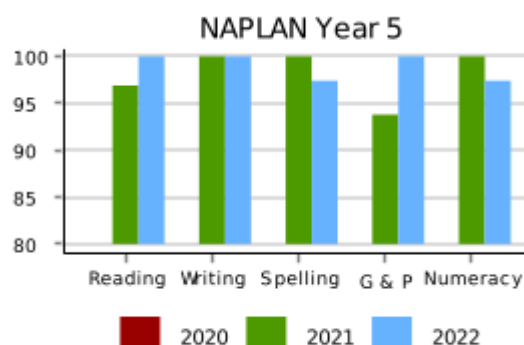
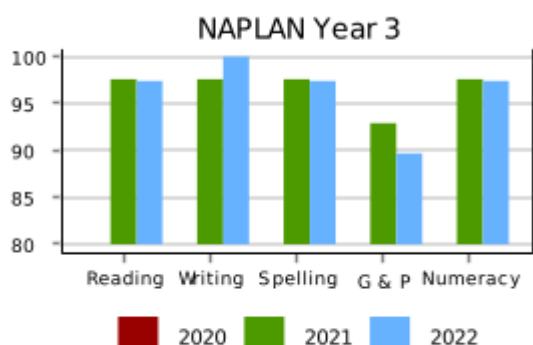
Implementation of a whole school focus on Civics and Citizenship in early Term 1.

PROPORTION OF STUDENTS MEETING THE MINIMUM STANDARDS					
NAPLAN TESTS	2020	2021	2020 – 2021 Changes	2022	2021 – 2022 Changes
	%			%	
	*		*		
YR 03 Grammar & Punctuation	-	92.9	-	89.7	-3.2
YR 03 Numeracy	-	97.6	-	97.4	-0.2
YR 03 Reading	-	97.6	-	97.4	-0.2
YR 03 Spelling	-	97.6	-	97.4	[naplan.y3.schoolSP.changesStr]
YR 03 Writing	-	97.6	-	100.0	2.4
YR 05 Grammar & Punctuation	-	93.8	-	100.0	6.2
YR 05 Numeracy	-	100.0	-	97.4	[naplan.y5.schoolNM.changesStr]
YR 05 Reading	-	96.9	-	100.0	3.1
YR 05 Spelling	-	100.0	-	97.4	-2.6
YR 05 Writing	-	100.0	-	100.0	0.0

* There are no NAPLAN results to report in 2020 as the Australian Government decided that due to the COVID-19 pandemic NAPLAN Assessments would not take place.

** Data cannot be reported for this year as the number of students that sat the test was below 5 and the data has been suppressed for privacy reasons in accordance with the ACARA NAPLAN data reporting provisions.

*** No students sat the NAPLAN tests in this year level and in one or both of the relevant years.



Student Wellbeing

Goals & Intended Outcomes

Goal:

To optimise student outcomes through authentic engagement for all students

Intended Outcomes:

- That STEM thread will be evident in Inquiry planning consistently Prep - 6
- That all students will be authentically engaged and challenged
- That the Respectful Relationships program will be evident throughout St. Matthew's
- That students self-efficacy will be fostered through authentic engagement in their learning
- That students' voice in their learning will be enhanced

Achievements

You Can Do It wellbeing program was continued P-6 during the year.

Wellbeing professional development was provided by Terese Joyce in June and a follow-up staff meeting was held in July.

Facilitated planning meetings regularly through the term, focusing on You Can Do It implementation and report readiness.

Continuation of regular Parent Support Group meetings between classroom teacher, Wellbeing leader, Learning Diversity Leader, Learning Support Officer and parent.

Continuation of fortnightly Wellbeing Team meetings comprising School Counsellor, Wellbeing Leader, Learning Diversity Leader, Principal and Deputy Principal.

Continuation of Social and Emotional Learning (SEL) and Wellbeing themes/topics as the Term 1 Inquiry Big Question.

Wellbeing Leader participated in You Can Do It, further Professional Learning as well as MACS Wellbeing Networks.

Social Thinkers Groups Yrs 1 -6 with Wellbeing Leader focusing on individual social skills once a week.

Participation in the National Day of Action Against Bullying across the school.

Year 5/6 children participated in a number of extra curricula presentations across the year – Aspire Higher – Leadership Building, Luke Kennedy – Motivational Speaker.

Information about students' wellbeing and Social/Emotional learning was presented to parents and carers as part of the READY SET PREP sessions.

VALUE ADDED

- Revisit School Rules and Consequences, unpacked in classes and visuals developed.
- Excursions and Incursions were lucky enough to be participated in. These extra curricula activities add value to the life of the children at St Matthew's school. Some of these included: Sovereign Hill, Werribee Zoo, Science Incursions.
- NAIDOC, Reconciliation Week, Sorry Day, National Day of Action against Bullying, R U OK? Day were acknowledged by the whole school.

STUDENT SATISFACTION

[SWStudentSatisfaction]

STUDENT ATTENDANCE

At St Matthew's we are committed to ensuring that all students who do not attend school are followed up. Administration staff allocate the first 40 minutes of each school day to follow up with teachers to ensure the roll has been marked correctly. Any students that are unaccounted for are followed up with a phone call. Phone calls will be made until someone is reached resulting in the emergency contact person being contacted as well. This practice saw an increase in the number of parents contacting the school to alert us of the reason as to why their child was absent from school.

Parents and Guardians were encouraged to use the attendance form on the SkoolBag app to alert the school administration staff of any absences. There was an increased usage of this tool throughout the school year, therefore resulting in a decrease of parents needing to be called.

Once a student has been absent for more than three days, classroom teachers are encouraged to phone the parents/caregivers to see why those students are absent. In the case of prolonged or frequent absences, the Principal and Deputy Principal are called upon to make further phone calls.

AVERAGE STUDENT ATTENDANCE RATE BY YEAR LEVEL	
Y01	89.6%
Y02	90.0%
Y03	91.7%
Y04	89.0%
Y05	89.8%
Y06	90.5%
Overall average attendance	90.1%

Child Safe Standards

Goals & Intended Outcomes

To continue to implement and embed a Child Safe Standards Policy stating clearly the 7 Child Safe Standards in accordance with the Ministerial Order no: 870.

To embed all Child Safe Standards to improve and achieve best practice.

To deepen the teachers knowledge of the Child Safe Standards and introduce the new standards that will be in place from 2023

Achievements

Consistency in making all staff including Casual Relief Teachers and volunteers connected to St Matthew's Primary School aware of the Code of Conduct (standard 3) having read, agreed to and signed the Code of Conduct (Standard 3) at the beginning of the school year

Ensuring that all visitors and volunteers to the school supply their Working with Children's check prior to commencing work within the school as well as ensuring that all visitors and volunteers sign in prior to entering the school grounds beyond the office. Our sign in iPads (VPass) ensure that all visitors and volunteers sign off on the code of conduct with each sign in.

Continued implementation of PROTECT, identifying and Responding to all Forms of Abuse in Victorian Schools.

Continuing open communication with parents informing them of policies concerning Child Safety. Communication continues to occur via the school newsletter, our Skoolbag App, our website and signage around the school. Introducing the new Child Safety Standards to the School Advisory Council.

Leadership

Goals & Intended Outcomes

Goal:

To develop an authentic learning community

Intended Outcomes:

- That staff professional development will be prioritized and explicitly linked to school goals
- That Instructional Leadership will be evident throughout St. Matthew's
- That a formal feedback process is evident throughout St. Matthew's

Achievements

- Appointment of new Deputy Principal/Learning and Teaching Leader (commenced in Term 2)
- Appointment of New classroom teacher (December)
- Revisit expectations of Staff. Updated Staff handbook on Google Drive
- Weekly Professional Learning closely aligned to intended outcomes in the AAP and SIP, normally in Library on Wednesday afternoons
- Half Yearly June Student reports, Proofread by Leadership Team
- Online booking provided for virtual Parent/Teacher interviews
- Happy School Educational postcards/Staff Report Card and supportive greeting sent to all staff at their home addresses
- Flu Injections were offered once again to all staff by school early term 2
- Regular Leadership Team Meetings every Tuesday afternoon
- ARMs to re-establish purpose and new protocols for developing goals in 2023
- ARMs conducted by DP and Principal
- Consultative Committee Meetings led by Principal
- Preparing for and participating in Parent/Teacher Interviews
- Preparing for and providing fortnightly Assemblies on Fridays
- Preparing for and providing Annual Christmas Carols
- Principal acknowledged World Teachers Day with Happy School Postcards, World Teachers Badges, Gold Principal Award Sticker and complimentary comments.
- Ready, Set Prep program for 1 groups of 20 students & parents (for 5 Fridays) 4th term

- Two 2022 Prep Orientation sessions for 1 groups of 20 students & parents (Fridays) parents, socially-distanced in Family Room or Staffroom, students in classrooms
- Continuation of Child Safety policy implementation
- End of year Student reports proofread by Leadership Team
- Final day Morning Tea / Luncheon organised by Admin team and Principal
- Each staff member received a thank you from Principal in the form of a Terrarium
- Members of the Administration Team and Leadership Team members received an array of flowers for their leadership and exceptional work throughout the absence of a DP in term 1

EXPENDITURE AND TEACHER PARTICIPATION IN PROFESSIONAL LEARNING

Description of Professional Learning undertaken in 2022

Professional Learning undertaken in 2022 – .

- STEM Aviation PD - Yr 6 team
- Diabetes training - Level 1 all staff, Level 2 for staff working directly with student with diabetes
- Mathematics Sequences of Learning (MACS) – Prep, 1 & 2
- Deputy Principal attended Northern Region Deputy Principals' Conference
- Curriculum leaders attend relevant network meetings
- Staff Wellbeing - conducted by Terese Joyce, also included a follow-up staff meeting
- First Aid CPR PD for all Staff
- Religious Education - The lessons learnt from St. Mary of the Cross McKillop and Mary Glowery (also included a visit to St. Patrick's Cathedral)
- Religious Education - *Advent in the Year of Matthew* - (MACS) - 4 online sessions
- Numerous Professional Learning meetings (during Staff meetings) covering Literacy, Numeracy, RE & Wellbeing

Number of teachers who participated in PL in 2022

32

Average expenditure per teacher for PL

\${PLAveExp}

TEACHER SATISFACTION

It was business as usual except in 2022. The Teachers, Learning Support Officers and Administration staff were so please to return to uninterrupted face to face contact with our students and one another.

The staff were focused on ensuring that the students' return to normal school was smooth and that they were engaged in their learning. The school was able to plan and implement

many activities that were cancelled in 2020 and 2021 due to lock downs or restrictions. The staff were able to plan events such as the Visual Arts show, excursions, incursions, assemblies and whole school masses.

Other events that the staff arranged for the students included a football clinic conducted by the Northern Saints Football Club (local to the Fawkner area), Ride to School Day, Socktober, Mothers' Day and Fathers' Day stalls as well a family week activity.

The staff were able to return to socially distance gathering in the staffroom at recess and lunch breaks and we returned to celebrating birthdays.

TEACHING STAFF ATTENDANCE RATE

Teaching Staff Attendance Rate	73.9%
--------------------------------	-------

ALL STAFF RETENTION RATE

Staff Retention Rate	87.5%
----------------------	-------

TEACHER QUALIFICATIONS

Doctorate	0.0%
Masters	[staffQualifications.Masters]%
Graduate	33.3%
Graduate Certificate	0.0%
Bachelor Degree	79.2%
Advanced Diploma	33.3%
No Qualifications Listed	0.0%

STAFF COMPOSITION	
Principal Class (Headcount)	4.0
Teaching Staff (Headcount)	36.0
Teaching Staff (FTE)	27.5
Non-Teaching Staff (Headcount)	20.0
Non-Teaching Staff (FTE)	16.3
Indigenous Teaching Staff (Headcount)	0.0

Community Engagement

Goals & Intended Outcomes

Goal:

To continue to build strong links between parish, school and local community

Intended Outcomes:

- That opportunities to engage parents will be focused on deepening parents' understanding of Teaching and Learning at St. Matthew's
- That opportunities to engage parents in our Catholic Traditions will be explored
- That a school council will be established according to MACS guidelines
- That communication modes to all stakeholders will be varied, timely and informative

Achievements

- Continuation of Merri health inspired program 'Ready Set Prep' to ensure that 2023 enrolled prep students and families have regular opportunities to meet with other parents and students coming to school in the new year. Parents and students take part in 6 - 7 sessions, the first 4 - 5 sessions attending together and the final two sessions with the students in the classroom. Through Merri Health, parents and staff had access to a Family engagement Officer.
- Hosting Open days and tours for prospective prep parents, taking them through the classrooms for a 'walk and talk' model. Usually 1 hour in duration (Early Term 1)
- Continue to promote and use Seesaw as a two way communication tool between parents and teachers
- Commencement of regular (usually twice a term) School Advisory Council meetings
- Parents returned to attending whole school masses and fortnightly assemblies
- Yearly Prep barbeque at the beginning of the school year to encourage parents to attend school functions where they have the opportunity to talk to other families within their own children's year levels. This happened in Term 2 due to inclement weather in Term 1
- Regular, fortnightly newsletters featuring an educational component to the newsletter so as to continue to communicate to parents the learning occurring at St Matthew's primary school
- Dissemination of term overviews at the beginning of each term outlining the learning that will be taking place throughout the term, highlighting the Big Question that will be unpacked.
- Introduction of fortnightly newsletters on the SkoolBag App

PARENT SATISFACTION

As the school emerged from the restrictions of the COVID-19 pandemic, many of the usual activities and events involving parents recommenced. We were able to have the Prep Welcome Mass followed by a gathering in the hall afterwards. Year 6 Graduation was celebrated with mass and supper in the hall. We had an Art Show to showcase the art work created by all students. The students created 4 pieces of art that demonstrated the learning they had done in their Visual Art lessons. All families were invited to attend. The attendance at this event was exceptional. For many parents it was the first opportunity to gather and meet up with other parents who they had not seen during the lockdowns of the previous years.

Parent/Teacher/Student interviews returned to face to face meetings in 2022. We combined our Term 2 Science Expo with the Parent/Teacher/Student interviews and this aided in encouraging the parents to return to the school and witness the learning that their children had as well as meet with the teacher. In Term 2 we returned to usual operations regarding school assemblies and masses. Parents were again able to attend in person and be a part of the wider school community.

A highlight of the year was the Christmas Carols. Due to the pandemic the Carols were not held in person and had been online in 2021. In 2022, we were able to invite families to attend the Carols onsite, including the provision of food and drinks through arranging food trucks. This event was also very well attended and the parents were extremely pleased to be able to return to some normalcy.

Other events that the students participated in included a football clinic conducted by the Northern Saints Football Club (local to the Fawkner area), Ride to School Day, Socktober, Mothers' Day and Fathers' Day stalls as well a family week activity.